



COFRA S.r.l. - Via dell'Euro 53-57-59 - 76121 Barletta (BT) ITALIA
C.P. 210 Uff. Postale Barletta Centro - P. IVA e C.F. IT02850580727- Tel. +39 0883 341411 - Fax +39 0883 3414215
Capitale sociale Euro 15.000.000 interamente versato

Information required under articles 13 and 14 of GDPR

Cofrasrl seated in Barletta, Via Dell'Euro, n. 53-57-59, in the person of its *pro tempore* legal representative, as Controller of your personal data spontaneously communicated (verbally, by means of your visit card, e-mail or by means of Cofra website, etc.)

Provide you with the following information pursuant GDPR (hereafter , the “ information notice “)

(a) Identity and Contact details of the Controller

Cofra srl
Via dell'Euro 53-57-59 - 76121 Barletta
P.IVA: 02850580727
Tel. (0883) 34 14 11

(b) Contact details of the Data Protection Officer

Data Protection Officer
("DPO")
Via dell'Euro 53-57-59 - 76121 Barletta
P.IVA: 02850580727
Tel. +39 0883 341411 Fax +39 0883 3414215
Email address of the Responsible : managing_dir@cofra.it

Email address also to use : please use the address of the people with whom you have business relation

(c) Purposes of the processing for which the personal data are intended and related legal basis

Your personal data will be processed:

(i) without your consent (section 6, paragraph b, c, f, GDPR), for the following purposes:

- **Complying with pre-contractual and contractual obligations deriving from the execution of a possible professional assignment;**
- **complying with laws and regulations, (national or EU) or perform an order of legal authorities or supervisory bodies to which the Controllers are subjected;**
- **exercing the rights of the Controllers, with particular reference to judicial defensive rights;**

(ii) with your consent (section 7, GDPR), for the following purposes:

- organisation of events, conferences, lessons and workshops also for professional training;
- marketing and promotional activities of professional services, distribution of promotional materials, sending out of professional newsletters and publications;
- management of surveys and customers' satisfaction questionnaires.

For the purposes under par. (i) above, the collection of your personal data is mandatory. In lack of the data and /or in case of any express refusal of consent to process such data may cause the impossibility to the Controllers to perform the professional assignment or the possible violation of requests from the competent Authorities .



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For the purposes under par. (ii) above, the collection of your personal data is optional; consequently, you may decide not to provide us with any consent, or to waive it in any moment.

(d) Categories of Processed Personal Data

Within the purposes of processes mentioned under par. c) above, we shall exclusively process those personal data concerning, by way of example, your name and family name, tax code, VAT number, residence, domicile, work address, email, certified email address, phone and fax numbers, employer company, business role and / or position , etc.

(e) Categories of Personal Data Recipients

The personal data you will submit us for the purposes mentioned under par. c), section (i) above, could be transferred to:

1. Cofra employees and collaborators as persons duly authorized to data processing, (or so called “ authorized persons”)
2. Any judicial or controlling Authority, public entities (whether national or foreign ones);

Upon your express consent to processing the personal data for the purposes indicated under par. (c), section (ii) above, data may be transferred to those subjects indicated under items 1), 2) and 3) above, as well as, upon your prior consent, to other Italian entities belonging to PwC Network to which the Joint Controllers are part thereof.

(f) Storage and Transfer of Personal Data to Third Countries

Management and storage of personal data will be handled by Cofra on private servers located into its own facility .Your personal data will not be spread.

(g) Personal Data Storage Period

Personal Data provided for the purposes indicated under par. (c), section (i) above will be processed and stored for the entire duration of the possible agreement.

From the date cessation of such contractual agreement, for whichever reason or cause, personal data will be stored within the time limit foreseen by law.

Personal Data provided for the purposes indicated under par. (c), section (ii) above are processed and stored for the time necessary for the performance of the same purposes and, anyhow, not later than 2 years from the date in which we will receive your consent

(h) Exercisable Rights

In compliance with the provisions under Chapter III, Section I, GDPR, you may exercise the rights therein indicated and in particular:

- **Right of Access** – Obtain confirmation whether your data are processed or not and, in such a case, obtain information related, in particular, to: the purposes of such processing, the categories of the processed personal data, the storage period, the recipients to whom such data can be transferred (Section 15, GDPR);
- **Right of Rectification** – Obtain, without undue delay, the rectification of inaccurate personal data and the integration of incomplete personal data (Section 16, GDPR);
- **Right of Erasure** – Obtain, without undue delay, the erasure of your personal data, in the cases provided for by the GDPR (Section 17, GDPR);
- **Right to Restriction** – Obtain from the Controllers the limitation to processing, in the cases provided for by the GDPR (Section 18, GDPR);



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- **Right to Data Portability** – Receive your personal data as communicated to the Controllers in a structured, commonly used and machine-readable format and obtain the transmission of such data to another controller without any hindrance, in the cases provided for by the GDPR (Section 20, GDPR);
- **Right of objection** – Object to the processing of your personal data, unless the Controllers have compelling legitimate grounds for the continuation of the processing (Section 21, GDPR);
- **Right to complain to the Supervisory Authority** – Complain to *Autorità Garante per la protezione dei dati personali*, Piazza di Montecitorio n. 121, 00186, Roma (RM).

You may exercise such rights by means of a request to be sent by certified email to the above mentioned Data Protection Officer .

(i) **Processing of Personal data**

Your personal data are processed through the operations indicated in section 4, n. 2), GDPR - whether or not performed by information systems – such as: collection, recording, organisation, structuring, update, storage, adaptation or alteration, retrieval and analysis, consultation, use, disclosure by transmission, comparison or interconnection, restriction, erasure or destruction.

In any case , logical and physical data security will be guaranteed, and in general their confidentiality, adopting all necessary technical and organizational measures to guarantee the data security



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